



MINUTES OF PUBLIC MEETING

Application for the Establishment of the HSRA

DATE: Thursday, 20 February 2020

TIME: 17H00

VENUE: Bosko Hall, Fairways Avenue, Eastcliff

CHAIRMAN: Mr Werner J. Zybrands

No association with HSRA and not a property owner in area. He was invited to chair the meeting. Mr Zybrands' credentials approved by Overstrand Municipality.

1. ATTENDANCE

Present: See attendance list attached to minutes. 86 attendees.

Apologies: See apologies list attached to minutes. 6 apologies received.

Mr M. Farr (HSRA SC Chairman)

HSRA Steering Committee

M. Bown – Minutes Secretary

2. WELCOME

Public Meeting Chairman welcomes all the attendees.

3. PURPOSE OF THE MEETING

Mr. Zybrands states that the Special Rating Area process is informed by the National Act and the Municipal SRA By-law and Policy.

States the purpose of the public meeting is to 'Inform all attendees of relevant information pertaining to the application; and to discuss the practical implications relating thereto'.

Mr. Zybrands states that the order of business will be a presentation by Mr. Farr, the HSRA Steering Committee Chair, followed by a question and answer session at the end of the presentation.

Mr. Zybrands states that objections to the establishment of the HSRA may be lodged until the 6th of March 2020.

4. HSRA PRESENTATION BY MR MICHAEL FARR

M.F welcomes and thanks attendees.



M.F proceeded with presentation on the proposed HSRA. The full presentation is available on the HSRA website: <https://hermanussra.co.za/notices/>

Key Points Highlighted by M.F:

- M.F states the process followed to establish the Steering Committee and that it is representative of the area.
- The vision and mission of the HSRA are described.
- The HSRA geographical area is shown and boundaries described.
- Special Rating Area is defined.
- The HSRA establishment must comply with various National and Municipal legislation. The pertinent legislation for Special Rating Areas is available on the HSRA website.
- The key results of the Public Perception survey are outlined.
- The key features of the Business Plan are described for supplementary crime prevention and public safety and cleansing services.
- M.F states that foot patrols are not effective in residential areas due to the size. Vehicle patrols are the preferred method to respond to and identify crime. Foot patrols are effective in the CBD and along the Cliff Path.
- Terry McCarthy (T.McC) (Steering Committee Member) outlines the 5-year budget and reiterates that supplementary safety and cleansing services are the key features of the Business Plan based on the survey outcomes.
- T.McC then outlines the estimated costs to ratepayers and the rate calculation.
- T.McC states that there is an ongoing discussion with the OM and HSRA SC re VAT and clarifies that the estimated costs do not include VAT. T.McC states that the Non-profit Company (NPC) will be VAT registered.
- M.F outlines the process for establishing the HSRA, what has been achieved to date and what still needs to be achieved.
- M.F describes the voting process and the majority of 50%+1 requirement, states that the HSRA voting period closed on the 31 January 2020, with 3141 votes (subject to verification), a 57% majority.
- M.F further states that objection period is open until the 6th of March 2020 and the directive to submit objections in writing to the Municipal Manager.
- M.F describes the next stage in the process following the end of the objection period. The application and objections will be submitted to Council for deliberation. Should the application be approved, the HSRA SC will establish the management body – a non-profit company (NPC).
- M.F states that the Steering Committee has resolved that the NPC for the HSRA will be Hermanus Public Protection (HPP), an established NPC.
- The draft Memorandum of Incorporation (MOI) for the NPC is available for comment on the HSRA website <https://hermanussra.co.za/company-documents/> and that an interim board will manage the transition.
- The process for establishing the management body – the NPC is outlined.
- The process for procuring service providers is outlined.



5. Question & Answers

A summary of questions and answers follows:

	Question	Answer
Q1.	At the December public meeting, it was claimed that the OM was not cooperative in providing the names and addresses of ratepayers.	The full database was provided to the HSRA SC in September 2019. All available contact details have been used to communicate with ratepayers via email, SMS or post.
Q2.	Will membership to the NPC be automatic?	No, ratepayers must register to be a voting member of the NPC.
Q3.a	Will the request for proposal (RFP) be widely distributed?	No, it is envisaged that it will be a closed bidding process with at least three service providers invited to tender.
Q3.b	An open bidding process would be more transparent and follow due process. Service providers offering services to other SRA's in the area may offer a more competitive bid.	The HSRA SC is open to interacting with other SRAs to benefit from economy of scale.
Q4.	Where has funding come from to establish the HSRA?	Associations from the community have funded the proposed establishment of the HSRA. Westcliff Residents Association; Hermanus Ratepayers Association and Fernkloof Estates have contributed.
Q5.	What is the vision of the HSRA? What outcomes and impacts do you anticipate?	The HSRA is a vast area and affordability was a major consideration. The HSRA will offer a satisfactory safety solution. It will include both human resources and technology. Vehicles are the most effective solution, as they are more visible and can respond more rapidly with the support of CCTV monitoring. In Year 2, it is possible that there will be a 40% reduction in crime in the area.
Q6.	Why does the financial contribution change each year when municipal valuation does not increase each year?	The HSRA budget is defined for each year, increasing by 5.5% annually. The OM will calculate the cents in the rand each year to ensure that the budget can be achieved.
Q7.	Have you considered renting the camera network from an outside provider? It works in other SRAs.	The HSRA SC will take that into consideration.



Q8.	Why a closed bidding process to only three service providers? Why not open bidding?	Time constraints to do not allow an extensive bidding process, a minimum of at least three service providers will be invited to bid.
Q9.	What is the implication of the objection period given that 57% of ratepayers have consented to the establishment?	Depending on the nature of the objections; affordability and issues with services provided by government cannot be addressed by the HSRA, however, if there are fundamental/ material objections to the HSRA business plan the Council can reject the application. W. Zybrands states that objections aid the OM in applying its mind to all aspects of the application.
Q10.	A vote of thanks is given to the HSRA SC.	
Q11.	Does everyone have to pay for the HSRA?	Yes, it is a mandatory rate. To participate in the NPC property owners will have to register as a voting member.
Q12.	How are the security companies, law enforcement and neighbourhood watch groups going to integrate and complement the service?	The procured service provider will co-operate with OM law enforcement and other agencies to ensure that the service is enhanced through partnership and collaboration.
Q13.	Does the draft MOI allow for amendments?	The MOI has been sent to the OM for approval and is based on other MOI's for SRA NPCs from around the country.
Q14.	When will there be clarity on VAT being applied to the rate? This may cause a hindrance as it was not stated in the original estimated costs.	T.McC – the HSRA SC is awaiting a response from the OM. The HPP levy did not attract VAT and the HSRA SC believe that the HSRA rate should not attract VAT. It must be noted, however, that in Cape Town VAT is charged on SRA rates.

6. Closing

Chairman thanks all attendees for their participation.

Meeting is closed at 18H13.

CHAIRMAN SIGNATURE: _____

DATE: _____